

CES COLLEGE

DISABILITY SERVICES FOR STUDENTS

In accordance with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act (ADA) as amended, CES College abides by the regulation that “no otherwise handicapped individual” shall be excluded from participation in programs and services offered by the College “solely by reason of the handicap.”

CES COLLEGE educational facilities are accessible to the disabled. Disabled applicants should meet the same admissions requirements as the general population. A candidate should be able to perform duties of his/her chosen profession. If an applicant is planning to request accommodations for his/her physical or mental disability, the applicant should advise the school staff. The school will determine how CES COLLEGE can accommodate her/his special needs.

CES College is committed to providing reasonable accommodations. If advised of the disability/request for special accommodations, the assigned school representative will conduct initial review and evaluation (verify appropriate forms/documentation and consults with faculty, administrative departments, etc.); meet with the student to review the request and appropriate/reasonable accommodations; when available provide student with additional disability information and resources.

The above is not all-inclusive and may be affected by the timeliness of the student request and the nature of the accommodation requests. ADA does not require institutions to provide accommodations that result in undue burden or fundamentally alter the nature of the course or relevant academic program.

Students should submit requests with supporting documentation, if required, at least four weeks prior to the beginning of the first day of classes or as soon as practical. Individuals requesting accommodation are required to self-disclose to the school and submit a request in writing or an accessible format appropriate for their limitation which generates a durable record. The request should be accompanied by documentation of the disability including information from an appropriate, licensed professional, which should address the current functional limitation(s), their prognosis, and recommendation(s) of appropriate accommodation. Once eligibility has been established, accommodations are requested on a course-by-course (or exam-by-exam) basis.

In the case of students requesting accommodation for the clinical/hands on portion of the program, the documentation must address the student’s ability to safely care for adult and pediatric patients in the acute, subacute, and long-term care setting. All vocational nursing students must be able to safely care for adult and pediatric patients, addressing their physical and psychological needs.

FAQs

If I want an academic adjustment, what must I do?

You must inform the school that you have a disability and need an academic adjustment. The school is not required to identify you as having a disability or to assess your needs.

When should I request an academic adjustment?

Although you may request an academic adjustment at any time, you should request it as early as possible. Some academic adjustments may take more time to provide than others.

Do I have to prove that I have a disability to obtain an academic adjustment?

Yes, you are required to provide documentation showing that you have a current disability and need an academic adjustment.

What documentation should I provide?

You are required to provide documentation prepared by an appropriate professional, such as a medical doctor, psychologist, or other qualified diagnostician. The required documentation may include one or more of the following: a diagnosis of your current disability, as well as supporting information, such as the date of the diagnosis, how that diagnosis was reached, and the credentials of the diagnosing professional; information on how your disability affects a major life activity; and information on how the disability affects your academic performance. The documentation should provide enough information for you and the school to decide what is an appropriate academic adjustment.

Who has to pay for a new evaluation?

The school is not required to conduct or pay for a new evaluation to document your disability and need for an academic adjustment. You may, therefore, have to pay or find funding to pay an appropriate professional for an evaluation. If you are eligible for services through your state vocational rehabilitation agency, you may qualify for an evaluation at no cost to you. You may locate your state vocational rehabilitation agency at <http://rsa.ed.gov> by clicking on "Info about RSA," then "People and Offices," and then "State Agencies/ Contacts."

Once the school has received the necessary documentation from me, what should I expect?

To determine an appropriate academic adjustment, the school will review your request in light of the essential requirements for the relevant program. It is important to remember that the school is not required to lower or waive essential requirements. If you have requested a specific academic adjustment, the school may offer that academic adjustment, or it may offer an effective alternative. The school may also conduct its own evaluation of your disability and needs at its own expense.